

LEASE TERMINATION & EQUIPMENT RETURN CHECKLIST

Carrier Name: FLEET B LOGISTICS LLC (USDOT # 4109105)

Lessor Name: _____

Lease Termination Date: _____, 20____

Tractor Make/Model/VIN: _____

1. PURPOSE & PROCEDURAL RULES

In accordance with Section 3 of Addendum A (ELD Device & Dashcam Policy), upon termination of the lease agreement, the Lessor must return all carrier-owned electronics and hardware in good working condition within fourteen (14) days. This form serves as the official safety department receipt confirming the physical extraction, inspection, and formal sign-off of returned company property.

2. HARDWARE RETURN VERIFICATION CHECKLIST



SECTION A: ELECTRONIC LOGGING DEVICE (ELD)

- ☐ **ELD Gateway Hardware Unit** Serial # _____
Condition: ☐ Good Working Order ☐ Damaged / Broken ☐ Missing
- ☐ **Diagnostic Port Cable / Wiring Harness**(9-pin, OBD-II, or specialized)
Condition: ☐ Intact ☐ Frayed / Cut ☐ Missing
- ☐ **Dash / Window Mounting Bracket & Hardware**
Condition: ☐ Returned ☐ Missing



SECTION B: SAFETY DASHCAM

- ☐ **Forward-Facing Dashcam Unit** Serial # _____
Condition: ☐ Good Working Order ☐ Damaged / Broken ☐ Missing

- ☐ **Power Source Cable & Internal Wiring clips**

Condition: ☐ Intact ☐ Damaged ☐ Missing

- ☐ **Internal Memory Storage Card (SD Card)**

Condition: ☐ Returned Inside Unit ☐ Missing

SECTION C: CORPORATE FUEL CARDS & PERMITS

- ☐ **Company Issued Fuel Card(s)** Card # _____

Status: ☐ Account Deactivated & Card Destroyed ☐ Missing / Lost

- ☐ **Fleet IFTA Decals & Cab Card Copies**

Status: ☐ Physically Removed from Tractor ☐ Destroyed

3. SAFETY DEPARTMENT ASSESSMENT & FINANCIAL ACCOUNTING

- **Inspection Notes / Damage**

Assessments: _____

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- **Financial Deductions Applied:**

- Unreturned / Damaged ELD Fee: \$ _____

- Unreturned / Damaged Dashcam Fee: \$ _____

- **TOTAL ACCOUNTING DEDUCTION: \$ _____** *(To be deducted from final settlement/escrow balance)*

4. FINAL ACCOUNTING ACKNOWLEDGEMENT & SIGN-OFF

By signing below, both parties acknowledge that the hardware inventory listed above has been physically reviewed and accounted for. This document will be processed to release the remaining escrow balance within forty-five (45) days as mandated in Section 6 of the primary lease agreement.

AUTHORIZED CARRIER

FLEET B LOGISTICS LLC

Safety Representative Signature: _____ Date: _____

Printed Name & Title: **Bendy Jean Baptiste, Company Owner**

LESSOR (OWNER-OPERATOR):

Lessor Signature: _____ Date: _____

Printed Name & Title: _____

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KIT COMPONENT 12: ESCROW ACCOUNT FINAL RELEASE STATEMENT

Carrier Name: FLEET B LOGISTICS LLC (USDOT # 4109105)

Lessor Name: _____

Lease Termination Date: _____, 20__

Final Statement Date: _____, 20__

1. LEGAL COMPLIANCE & ACCOUNTING TIMELINE

In accordance with Section 6 of the primary Owner-Operator Equipment Lease Agreement and federal leasing regulation **49 CFR § 376.12(k)**, this statement provides the definitive accounting of the Lessor's escrow fund balance. This document accompanies the final disbursement check, issued within forty-five (45) days of official lease termination and the complete return of all corporate hardware assets.

2. FINAL ESCROW LEDGER ACCOUNTING

- **Maximum Escrow Cap Reached:** \$ _____
- **(+) Accrued Escrow Interest Earned:** \$ _____
- **(-) Outstanding Lease Chargebacks / Fuel Card Balances:** \$ _____

- (-) *Unreturned / Damaged Hardware Deductions:* \$ _____
- (-) *Outstanding Claims or Valid Deductions (Itemized below):* \$ _____
Itemization:

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- **NET ESCROW REFUND TOTAL:** \$ _____
 - **Disbursement Reference Check / ACH #:** _____
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3. INDEMNIFICATION, WAIVER, AND COVENANT NOT TO SUE

By endorsing the final disbursement check or signing this Release Statement, the Lessor acknowledges and agrees to the following conditions:

- **Full Satisfaction:** The Lessor accepts the Net Escrow Refund Total listed above as full, complete, and final satisfaction of all monies owed, balances held, and settlements earned under the terms of the lease agreement with Fleet B Logistics LLC.
 - **Mutual Release of Liability:** The Lessor hereby releases, waives, and forever discharges Fleet B Logistics LLC, its owners, officers, and dispatch representatives from any and all future actions, financial claims, demands, or liabilities arising directly or indirectly out of the operating relationship or the lease contract.
 - **Covenant Not to Sue:** The Lessor covenants and agrees never to institute, prosecute, or maintain any suit, action, administrative complaint, or proceeding against Fleet B Logistics LLC regarding vehicle lease transactions, settlement amounts, fuel cards, or deductions processed during active service.
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4. FINAL EXECUTION & SIGN-OFF

AUTHORIZED CARRIER

FLEET B LOGISTICS LLC

Authorized Signature: _____ Date: _____

Printed Name & Title: **Bendy Jean Baptiste, Company Owner**

LESSOR (OWNER-OPERATOR):

I have reviewed the ledger, agree with the final accounting balances, and execute this complete release of my own free will.

Lessor Signature: _____ Date: _____

Printed Name & Title: _____